

REGULAR COUNCIL MEETING JULY 13, 2015 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert and Zajkowski, and Student Representative Victoria Johnson

Members Absent: Student Representative Elliott Smallidge

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Kittel and carried.

Public Comment

Patrick Olson, the new Superintendent for New Richmond School District, introduced himself to the Council and stated that he is looking forward to working with the City of New Richmond.

Consent Agenda

1. Approval of the Minutes from the Previous Regular Council Meeting, June 8, 2015 and Special Council Meeting, June 29, 2015
2. Applications for License to Serve from Christopher R. Heinbuch, New Richmond; Beverly J. Krumm, New Richmond; Jacquelyn R. Tallarico, New Richmond; Anna G. Gaynor, New Richmond; Michelle B. Gorka, New Richmond; Tyler C. Hansen, New Richmond; Lauren E. Armbruster, Amery; James G. Gibson, New Richmond; Scott S. Denker, New Richmond; Jessica L. Keyes, New Richmond; Michelle L. O'Connor, Somerset; Thomas J. Leverentz, New Richmond; Denise I. Myren, New Richmond; Carlie J. Gibson, New Richmond; Amy J. Larson, New Richmond; Derrick L. Melland, Woodville; Jennifer L. Svela, Deer Park; Tammy D. Johnson, New Richmond; Patrice L. Gorka, Star Prairie; Patricia J. Betterley, New Richmond; Debra K. Larson, New Richmond; and Robin L. Hanson, New Richmond
3. Application for Amplification Permit and Exemption from Sec. 50-87 Loud & Unnecessary Noise from
 - a. The Vine Church for July 26, 2015 10:00 a.m. to 1:00 p.m. at Mary Park Shelter
 - b. NR United Methodist Church for July 26, 2015 from 10:00 a.m. to 12:30 p.m. at Mary Park Shelter #3
 - c. NR United Methodist Church for August 30, 2015 from 5:00 to 8:00 p.m. at Mary Park Shelter #1
 - d. St. Croix County for August 6, 2015 from 4:00 to 8:00 p.m. at Mary Park Shelter #2
4. Applications for Amusement Device License:
 - a. From Sweet Greetings for Three Machines – 330 South Knowles Avenue
 - b. From Walmart #5432 for Four Machines – 250 Richmond Way

5. Application for Run/Walk Permit from the New Richmond Area Centre for September 19, 2019 8:00 a.m. to Noon
6. Application for Street Use Permit from the New Richmond Area Centre for Sports Center Road from Ross Way to Fifth Street on September 19, 2015 from 7:00 a.m. to Noon
7. Accept Grant Funds for Dakota Avenue Bike Route
8. Accept Grant Funds for Library Story Walk
9. Accept Grant Funds for Moving Wall Event
10. Payment of VO#58252 through VO#58373 totaling \$289,618.98 plus electronic fund transfers of \$680,820.77 for a grand total of \$970,439.75

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| General Fund | \$845,376.50 |
| Impact Fees Fund | 22,498.74 |
| CDBG – Housing | 192.00 |
| Debt Service Fund | 35,669.47 |
| Capital Projects | 14,195.92 |
| Landfill Cleanup Fund | 10,738.75 |
| TIF District #10 | 390.00 |
| TIF District #6 | 6,234.01 |
| TIF District #8 | 277.50 |
| Storm Water Utility | 13,676.57 |
| Park Land Trust Fund | 9,808.69 |
| Library Trust Fund | 10,000.00 |
| NR WI Armed Services | 1,381.60 |

Alderman Hansen moved to approve the consent agenda, seconded by Alderman Ard and carried.

Department Reports

Administration- Mike Darrow stated that the National Night Event will be from 5:00 to 7:30 p.m. on August 4, 2015 in collaboration with the Utility Customer Appreciation picnic from 11:00 a.m. to 1:00 p.m. In addition to the Police, Fire, and Ambulance being there, other departments will have information kiosks at the event as well.

Public Works – Jeremiah Wendt stated that today they had two water service leaks to repair. One was on East Third Street and the other was on West Sixth Street. The water tower project is wrapping up and they just have cleanup items left. A County Road A project will begin next week as they will be milling and resurfacing the road. There will be only one lane open for about a month. The ramp at the Mill Pond Dam is complete and open at this time. Tjader Highstrom is working for Baldwin Telecom to run fiber optic cable throughout the City.

Community Development – Beth Thompson stated that Momentum West offers a program that is smaller than the certified sites program offered by the State of Wisconsin. Shovel ready sites are under 25 acres. On July 8, 2015, we were notified that we were approved for 17 sites to be on as a certified site. It's called Gold Shovel Ready Sites. So far New Richmond is one of six communities chosen to be a certified site. The program only costs \$500 per year and means more visibility of New Richmond.

Library - Kim Hennings stated that the goal for the summer reading program was 550 participants and we now have 900 participants. Several events are coming up this week. The Ad Hoc committee from the County Board will meet tomorrow to discuss the joint library if anyone is interested in attending. Kim thanked the Street Department for the new sidewalk and handicapped accessible parking at the Library. They have received many compliments from the public.

Fire Department Mutual Aid Agreement

The Fire Advisory Board has reviewed this agreement, which includes Washington County in Minnesota and St. Croix County in Wisconsin, and recommends Council approval. Alderman Kittel moved to approve the agreement, seconded by Alderman Jackson and carried.

Finance Committee Recommendation – Resolution #071501

The Finance Committee recommended proceeding with the issuance of \$3,530,000 GO Refunding Bonds. Alderman Zajkowski offered the following resolution and moved for its adoption:

RESOLUTION #071501

RESOLUTION PROVIDING FOR THE SALE OF

\$3,530,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A

- A. WHEREAS, the Common Council of the City of New Richmond, Wisconsin, has heretofore determined that it is necessary and expedient to issue the City's \$3,530,000 General Obligation Refunding Bonds, Series 2015A (the "Bonds"), the provide for a current refunding of the City's General Obligation Corporate Purpose Bonds, Series 2006A; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of New Richmond, Wisconsin, as follows:

1. Authorization; Findings. The Common Council hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. Meeting; Proposal Opening. The Common Council shall meet at 7:00 p.m. on August 10, 2015, for the purpose of considering the proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Motion was seconded by Alderman Ard and carried.

Finance Committee Recommendation - Resolution #071502

The Finance Committee recommended proceeding with the issuance of Electric Utility Revenue Refunding Bonds. Alderman Hansen offered the following resolution and moved for its adoption:

RESOLUTION #071502

RESOLUTION PROVIDING FOR THE SALE OF

\$1,800,000 ELECTRIC UTILITY REVENUE REFUNDING BONDS, SERIES 2015B

- C. WHEREAS, the Common Council of the City of New Richmond, Wisconsin, has heretofore determined that it is necessary and expedient to issue the City's \$1,800,000 Electric Utility Revenue Refunding Bonds, Series 2015B (the "Bonds"), the provide for a current refunding of the City's Electric Utility Revenue Bonds, Series 2006B; and
- D. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of New Richmond, Wisconsin, as follows:

4. Authorization; Findings. The Common Council hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
5. Meeting; Proposal Opening. The Common Council shall meet at 7:00 p.m. on August 10, 2015, for the purpose of considering the proposals for and awarding the sale of the Bonds.
6. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Motion was seconded by Alderman Ard and carried.

Finance Committee Recommendation – Resolution #071503

The Finance Committee reviewed the application for State Trust Fund Loan and recommended submitting. Alderman Ard offered the following resolution and moved for its adoption:

RESOLUTION #071503

By the provisions of Section 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes, (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the City of New Richmond, in the County of St. Croix, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Four Hundred Fifty Thousand And 00/100 Dollars (\$450,000.00) for the purpose of financing TID #10 development and site improvements and for no other purpose.

The loan is to be payable within 10 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 3.25 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of New Richmond, in the County of St. Croix, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of New Richmond by such loan from the state be applied or paid out for any purpose except financing TID#10 development and site improvements without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and clerk of the City of New Richmond, in the County of St. Croix, Wisconsin, indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and clerk of the City will perform all necessary actions to fully carry out the provisions of chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the ay and note by which they were adopted, be recorded, and that the clerk of this city forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Motion was seconded by Alderman Kittel and carried.

Finance Committee Recommendation - Post Issuance Compliance Policy

When tax exempt debt is issued, it is recommended that each municipality adopt a Post Issuance Compliance Policy. The Finance Committee reviewed this policy and recommended approval. Alderman Hansen moved to approve the Post Issuance Compliance Policy, seconded by Alderman Zajkowski and carried.

Finance Committee Recommendation - Continuing Disclosure Agreement

Each time a security is issued, the issuer agrees to provide periodic information and notices associated with that particular offering. The Finance Committee reviewed this agreement and recommended approval of using Ehlers & Associates through 2015. Alderman Ard moved to approve this Continuing Disclosure Agreement with Ehlers & Associates, seconded by Alderman Hansen and carried.

Capital Project Public Participation Plan

Noah Weidenfeld explained the process that the City will follow to engage the public regarding the 2015 and 2016 street projects. Letters were sent in early June to property owners along the 2015 and 2016 project sites. A news release has been published in the paper, posted on our website, face

book and twitter. We also have a new page on our website for street utility construction. There is a timeline, map and FAQ sheets. People can click on the location and get all information regarding that project. Later in July there will be an open house for the property owners along the 2015 projects. In August and October, there will be meetings for the property owners along the 2016 projects. When construction begins, new pictures will be posted each week to show everyone the progress. Two YouTube videos will also be done at the half way mark and at the completion of the project.

WITC Agreement for Operating Local Cable Channel

Mike Darrow explained that the agreement is the same as what was approved in the past. He would like to have this agreement presented to the Finance Committee in June next year, prior to Council discussion. Alderman Kittel moved to approve the agreement with WITC, seconded by Alderman Jackson and carried.

Communications and Miscellaneous

On Wednesday, July 22, 2015 at 6:15 p.m., American Design will be here to talk about the design for the skate park. The new scoreboard is installed at Citizen's Field. Alderman Ard stated that the National Night Out event is off and running and they are looking for businesses who want to share information at the event which will be in Mary Park on August 4, 2015 from 5:00 to 7:30 p.m. There will be free hot dogs, fun games and lots of information. Volunteers are still needed to help with the Moving Wall and Operation Welcome Home Project September 10-14, 2015.

Closed Session

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(c)(e)(g) TIF#6; Employee Benefit Information and/or Wages in Which the City of New Richmond has Jurisdiction; and Conferring with Legal Counsel With Respect to Litigation in Which the City is or is Likely to Become Involved – Slocum Litigation, seconded by Alderman Volkert and carried.

Open Session

Alderman Zajkowski moved to proceed with creating the purchase agreement and resolution for the sale of land in TIF #6, seconded by Alderman Ard and carried.

Alderman Ard moved to approve the use of land in TIF #6 for the Community Solar Garden, seconded by Alderman Kittel and carried. This lot is north of the well house on Madison Avenue.

Alderman Ard moved to proceed with the design for TIF#6 infrastructure plans (street, water, wastewater, and lighting), seconded by Alderman Kittel and carried.

Council Work Session

There will not be a Council work session in July.

Alderman Volkert moved to adjourn the meeting, seconded by Alderman Zajkowski and carried.

Meeting adjourned at 9:43 p.m.

Tanya Reigel
City Clerk